

Carbon Valley Academy Meeting Minutes

Monday, June 6, 2005

Called to Order at 6:25 pm

Adjourned at: 9:10p.m.

Attendees:

Board Members – Anne-Marie Nichols, Tony Carey, Monique Miller, Liz Alvarez, Stephanie Kajcienski

School Principal – Chad Auer

Consultants to the Board - Terry Gogerty (School Start)

Visitors – Megan Auer, Barb (YMCA), Andie

Motions Approved:

1- Approval of meeting Minutes for May 31st and June 3rd

Moved by Steph, seconded by Liz

Votes: AM – Yes, Tony – Yes, Monique- Yes, Liz – yes, Stephanie – Absent

2- Approval of the Consent Agenda (Teacher's Contract, Families in Need Policy, Early First Grader Policy)

Moved by Steph, seconded by Liz

Tony – yes, Steph – yes, AM – yes, Monique – yes, Liz – yes. 100% approval

Additions to the Agenda:

YMCA - Barb

Public Comments on Non –Agenda Items:

None.

Work Session

Reports:

1-YMCA – Barb from YMCA brought a letter of agreement that details the relationship between CVA and Ed & Ruth Lehman YMCA's Before and After School Program. She detailed the school's responsibilities and the needed items for the YMCA program. We need to find a way to make all parents aware of the YMCA program. See attachment #1. \$35.00 registration fee. Quarterly meeting could include price revisions. YMCA would like to arrange a time for the licensing person to survey the space that will be used by the program.

2- Building Report – AM signed the 2008 lease and the option to buy agreement. The wall height will be partial.

3-Financial Report: we have \$1400 in preschool deposit money. We can put it in the Heritage account. The money can be set for general use.

4-Principal's report: CDE grant – funds are have not being sent as of today. Chad submitted an emergency disbursement request, which will be delivered to St. Vrain district. The balance of the funds should be in CVA's account by the end of July.

5-Enrollment Report by Terry Gogerty: the number of enrollments has dramatically slowed down. Megan suggests using a more personal approach to marketing vs. mass marketing approach.

Next board meeting that falls in a holiday is July 4th - instead we will meet on Tuesday July 5th. All meetings from now on to start at at 6:30pm. We will be meeting at the school building during construction.

Computer Donations – by Mile High Computer – Liz to contact with the specs for PCs – terry to forward these specs to Liz.

Action Item – send email to the technology team to survey the building and set the lab/per room needs and build an IT map for the building.

Marketing Ideas:

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- direct email our parents from the Principal
- direct marketing - Terry
- principal's note local newspapers
- King Soopers flyers – need volunteers
- Bring packets to new developments – need volunteers
- Library – need volunteers
- New brochure - Terry
- Private Summer Programs in the area including YMCA – need volunteers
- Fair fun for 2nd to 6th grader – super soaker, hula hoop contest – Linda R.

Next Open House? – Weekday evening – Wednesday – June 15th 7:00pm,