

Carbon Valley Academy Meeting Minutes

Monday, August 22, 2005

Called to Order at 6:35 p.m.

Adjourned at 8:50 p.m.

Attendees:

Board Members – Anne-Marie Nichols, Monique Miller, Liz Alvarez, Stephanie Kajcienski, and Tony Carey

Principal – Chad Auer

Visitors – Annette Riesel (SchoolStart) and parents Megan Auer and Andie Carpenter

Motions Approved:

1-Approval of meeting minutes for 8/15/05

Moved by Monique, seconded by Liz

Votes: AM – yes, Monique – yes, Liz – yes, Stephanie – yes, Tony – yes

2-Approval of Consent Agenda

- Staff Recommendations - Kristin Thompson, Spanish and Tracy Pickett, Fifth Grade

Moved by Tony, seconded by Monique

Votes: AM – yes, Monique – yes, Liz – yes, Stephanie – yes, Tony – yes

Changes to the Agenda:

- Add Playground Poster for review under Old Business.

Public Comment on Non-Agenda Items:

- Per Andie Carpenter regarding the August 8, 2005 minutes: by state statute we have to say what is being discussed during executive session, and it has to be listed in the meeting agenda. Anne-Marie will fix the August 8 minutes to clarify why the board went into executive session. However, per Anne-Marie's research, she couldn't find in the state statutes the requirement about putting the information in the agenda, only the need to announce to the public why the board is going into executive session before doing so.

Reports:

Building Report:

- Haselden is finished with construction.
- Outside areas - Gates are being built, and the field behind the building will have 4' chain link fence.
- We will be getting money back from Haselden. The amount will be determined next week and will be kept in reserve to repair the failing air handlers.
- Carpet will come in tomorrow.
- Telephone voice system is functional.
- Thanks to all the parents who showed up for last Saturday's indoor work session. Everyone was excited, and had a great time. The families did a great job getting the building ready.
- Fire sprinkler back flow inspection has been completed and signed off by the fire marshal.

Principal's Report:

- Teachers are finalizing their classroom decorations, furniture and books and they are ready to start teaching.
- Chad passed out the kindergarten example of an entire year's lessons.
- Thanks to Tony Carey for all the daily effort he has put forth for the last three months.
- Over 300 students will start school at CVA on Wednesday.
- The YMCA program after school care program will start on Wednesday and will have care available until 6 p.m.
- The details have been completed on the after school band program. Details will be release to the parents very soon.
- The library will be operational by mid-October.
- We've had very positive feedback on our website. Thanks to Anne-Marie for all the effort and great design.

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Day One Activities

- The Staff will dress rehearsal at 9 a.m. on Tuesday.
- Board members to be at the curbside at 7:40 a.m. on Wednesday.
- Flag raising ceremony will be held at 10 a.m. by CVA's boy scouts. The whole school will be present.
- We need parent volunteers to help out during lunch time and recess.

New Business:

New Fundraisers

- Steph needs a form for the supermarket card preorder. She will make this available to parents at the Open House.

Thank You Notes/Fundraising Database/Tax Receipts

- Everyone gets one.
- Fundraising database needs to be setup.
- Only one person authorized to give receipts (Linda Klos, school office manager).

Old Business:

Lunch Program

- Milk – Steph is looking into vending machine for the new milk bottles and is meeting with vendors.
- Steph will have more information on the Dominos lunch plan next week after meeting with the local Domino's manager.

Playground Info Poster

- Was presented to the board by Anne-Marie for corrections and board input. Two posters will be made, one for the lobby and the other for the lunchroom area.

Next Board Meeting

- We'll meet next Monday, August 29th, 2005. There will be no meeting on Labor Day.

Grants

- CDE grant is due October and will be written by Annette Riesel of SchoolStart with the board and Chad's input.
- The board is in need of a grant writer. Tony has asked a few parents. Anne-Marie has listed the need on the website, told the school Volunteer Coordinator Shannon Barton, and listed it as a volunteer need on the Volunteer Connection website to solicit volunteers from the local community. The need has also appeared in the Daily Times-Call. So far no one has volunteered to help except for fifth grade teacher Julie Johnson.

Principal Evaluation

- Annette (SchoolStart) will help Chad establish his objectives, and show him the surveys that will be going out to parents, teachers and students.