

CK Accreditation	Research the process 2. Who is certified 3. Costs 4. Benefits? CHAD	2006
Lunch Program	Tracking data on the lunch program Profit loss Process efficiencies Linda	Immediate
Teacher training tech skills	1. Run through Greg's program 2. Teacher pages on the website – increase usage	Summer 2006
Relationship with area municipalities	1. Outreach for a joint work session 2. Chad go to each city/town board (Erie, Mead, Frederick, Firestone, Dacono) 3. Join Chamber of Commerce	Immediate
Loss of cap const fund (Leg)	Support CLCS lobbying effort	On Going
School Sweatshirts & POLO shirts	Megan will work on getting shirts and sweatshirts	Immediate
Faculty Buy In to rules/procedures	1. Just Do It	Immediate

Strategic Plan

Genera	Goal	Measurement	Leadership Tools & Strategies	Learning Environment <i>Customer Satisfaction</i> <i>School Culture</i> <i>Social Cohesion</i> <i>Ethics & Virtue</i> <i>Philosophy</i> <i>Craftsmanship</i> <i>Cleanliness</i>
Academic Excellence	Highest Quality Teachers (2010)	<ul style="list-style-type: none"> Highest average teacher salaries in District 	<ul style="list-style-type: none"> Teacher Evaluation Program Assessment CSAP, MAPS Community Involvement 	
Financial Excellence	AAA Bond Rating	<ul style="list-style-type: none"> Waitlist Capitol Reserves of 10% Annual margin of 10% 	<ul style="list-style-type: none"> Financial reporting system Student retention Policies & Procedures Diversify Revenue Streams Self Funded 	
Comprehensive Program	Pre School – 12 th Grade	<ul style="list-style-type: none"> High School Virtual School Adult Education Program Summer School Community School After School Program 	<ul style="list-style-type: none"> 8th Grade diploma ACT/SAT College Acceptance Graduation Rates 	

Dress Code	<p>Shirts:</p> <ul style="list-style-type: none"> <input type="checkbox"/> White, Maroon Polo shirts <input type="checkbox"/> French Toast or CVA only <p>Pants:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Navy Blue, Tan <input type="checkbox"/> French Toast only or from CVA only <p>Shorts</p> <ul style="list-style-type: none"> <input type="checkbox"/> Navy Blue, Tan <input type="checkbox"/> Bermuda Length <input type="checkbox"/> French Toast <p>Skirts</p> <ul style="list-style-type: none"> <input type="checkbox"/> Navy Blue, Tan <input type="checkbox"/> Knee length <input type="checkbox"/> French Toast <p>Skorts</p> <ul style="list-style-type: none"> <input type="checkbox"/> Navy Blue, Tan <input type="checkbox"/> French Toast <p>Shoes:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Solid Color <input type="checkbox"/> Black, Brown and White. Solid color <input type="checkbox"/> NO CROCS <p>Jewelry</p> <ul style="list-style-type: none"> <input type="checkbox"/> No Change <p>Socks & Tights</p> <ul style="list-style-type: none"> <input type="checkbox"/> White, Black, Navy Blue, Tan, Maroon <p>Hair Do's</p> <ul style="list-style-type: none"> <input type="checkbox"/> No changes <p>FOCUS ON ENFORCEMENT AND BUY IN</p>	2006/2007 SY Immediate Enforcement of current code
Student Health P & P	<p>Implement Policy</p> <p>Nurse working on nursing area</p> <p>CPR Training for faculty</p> <ul style="list-style-type: none"> <input type="checkbox"/> Rhonda <input type="checkbox"/> Sarah Vaughn 	Immediate
School cleanliness	<p>Class awards</p> <p>Metric</p> <p>Inspections</p> <p>Ownership/pride – students and faculty</p> <p>Monthly refrigerator clean up - Tim</p> <p>Character traits</p>	Immediate
Firestone COOPs High School	<p>High School site?</p> <ol style="list-style-type: none"> 1. Meet with Mayor 2. Finance 3. Exploratory Effort 	On Going 2008/2009 SY Opening
Alternative Revenue Streams	<ol style="list-style-type: none"> 1. Virtual Program 2. Adult Ed 3. Before and after school program 4. Pre School Expansion 5. Facility rental 6. Summer School 	2006/2007 SY
Technology	<p>Technology Committee</p> <ol style="list-style-type: none"> 1. Write a 2006/07 plan based on this years plan/upcoming needs 	Immediate
Teacher training	<p>Staff Development and training</p> <p>Support teachers furthering their development</p> <p>Conferences and trainings</p> <p>Final Policy - Chad</p>	On Going (Immediate – Plan)

<input type="checkbox"/> Six sigma <input type="checkbox"/> CK certification		
SWOT Items	Action Plan	Time Line
<input type="checkbox"/> Families/Community/Parent Involvement <input type="checkbox"/> Complaining parents factor <input type="checkbox"/> Who are we, what are we document <input type="checkbox"/> Frederick town board <input type="checkbox"/> Community awareness <input type="checkbox"/> Building waiting list	Create a 3-Fold brochure on CVA (Character traits, Vision, School-Parent-Triangle) AM will make up a 3 fold, glossy Focus on strength quadrant	Immediate
Committee structure	Fundraising: Steph Accountability – Monique, Lynda B Technology – Tony Library – AM Playground – Tony Grant Writing – AM Yearbook – TBD, Sarah V. Book Fair – AM <i>One teacher on each committee (Chad to assign)</i>	Immediate
Fund raising plan	A few annual events <ul style="list-style-type: none"> <input type="checkbox"/> Golf Tournament <input type="checkbox"/> Auction/carnival <input type="checkbox"/> Book Fair (twice per year) – benefit school or classroom <input type="checkbox"/> E-Scripts Classroom Fundraising efforts <ul style="list-style-type: none"> <input type="checkbox"/> Approval from Chad <input type="checkbox"/> Reported to BOD via Principal Report 	Immediate
Facility Maint HVAC	Budget allocation	2006/2007 SY
Vacant land	Pending budget availability	3 – 5 years
Communication & Policy Implementation	Consistency – creation of a project management supervision and implementation <ol style="list-style-type: none"> 1. Newsletter proper channels 2. Friday folders 3. Streamline/standardize news/communication/information flows 4. Coffee Talk 5. Town Hall meeting to discuss strategic plan – next year changes 	Immediate
Security	<ol style="list-style-type: none"> 1. Install cameras 2. Stop people wandering the halls 3. Front desk procedure 4. Upgrade security software 5. Install buzzer on front door 6. Theft prevention 7. Do not leave doors open 8. Parents making appointments to be in classrooms with Teacher approval 9. Supervision of front desk personnel 10. SIGN IN SIGN 11. EVERYONE MUST SIGN IN 12. EVERYONE MUST WEAR LANYARDS 13. Pre school sign in/process (front desk area, lanyard, etc...) 14. Implement drop in procedure 	Immediate

Carbon Valley Academy Board of Directors

2006 Winter Retreat notes

Cattail Inn, Loveland Colorado

Anne Marie Nichols President, Tony Carey Vice President, Monique Miller Treasurer, Stephanie Kajenski Secretary, Chad Auer Principal, Linda Klos Note Keeper

Jan 13, 2006 6pm

- 1) Charter Application review
 - a) Mission & Goals
 - b) Curricular and instructional program
 - c) Enrollment processes
 - d) Dress code
- 2) Contract review
 - a) Insurance & risk management?
 - b) Through 12th grade?
 - c) Virtual program?
- 3) By-Laws review
 - a) How do we make changes per Sec of State
- 4) Communication issues
 - a) Newsletter not getting to K parents
 - i) Great concern

Jan 14, 2006 8am

- 1) SWOT Analysis and subsequent action plans

<p>Strengths</p> <ul style="list-style-type: none"> <input type="checkbox"/> Families/Community/Parent Involvement <input type="checkbox"/> Facility & Land <input type="checkbox"/> Fiscal Management <input type="checkbox"/> Time on Task <input type="checkbox"/> Political Capitol <input type="checkbox"/> Early Maturity <input type="checkbox"/> Teacher eval <input type="checkbox"/> Leadership <input type="checkbox"/> Governance <input type="checkbox"/> Curriculum <input type="checkbox"/> Staff <input type="checkbox"/> Student ownership <input type="checkbox"/> Choice/market placement <input type="checkbox"/> Learning Env <input type="checkbox"/> Assessment 	<p>Weakness</p> <ul style="list-style-type: none"> <input type="checkbox"/> Communication <input type="checkbox"/> Operations – P&P Implementation <input type="checkbox"/> Fundraising <input type="checkbox"/> Security <input type="checkbox"/> Facility maintenance <input type="checkbox"/> Under staffed (front desk, 1st year budget constraints) <input type="checkbox"/> BOD size <input type="checkbox"/> Frederick town relationship <input type="checkbox"/> Buy in from families <input type="checkbox"/> Dress Code <input type="checkbox"/> Presentation <input type="checkbox"/> Student health (P&P) <input type="checkbox"/> Committee structure <input type="checkbox"/> Current waiting list <input type="checkbox"/> Tech
<p>Opportunities</p> <ul style="list-style-type: none"> <input type="checkbox"/> Who are we, what are we document <input type="checkbox"/> Fundraising plan <input type="checkbox"/> Cleanliness metric <input type="checkbox"/> Virtual program <input type="checkbox"/> Current status of area schools <input type="checkbox"/> Support of Firestone – COOP <input type="checkbox"/> Alternative revenue funds <input type="checkbox"/> Adult ed <input type="checkbox"/> Summer school <input type="checkbox"/> Pre School expansion <input type="checkbox"/> After school program <input type="checkbox"/> Facility rental <input type="checkbox"/> Continuous improvement <input type="checkbox"/> Waiting list <input type="checkbox"/> Reputation and accreditation <input type="checkbox"/> Faculty development <input type="checkbox"/> Land purchase <input type="checkbox"/> Teacher training in tech skills <input type="checkbox"/> Tech skills for students 	<p>Threats</p> <ul style="list-style-type: none"> <input type="checkbox"/> Frederick town board <input type="checkbox"/> Renewal process <input type="checkbox"/> Another charter/market share <input type="checkbox"/> Low CSAP <input type="checkbox"/> Loss of funding (legislature) <input type="checkbox"/> Capitol construction funds <input type="checkbox"/> HVAC <input type="checkbox"/> Vacant land around school <input type="checkbox"/> NO H.S.