



**Carbon Valley Academy Board of Directors Meeting Minutes  
Regular Meeting Thursday September 15th, 2011  
7:00 p.m. (Library) Carbon Valley Academy**

**Call to Order – 7:11PM**

**Roll Call** – S. Barnes (VP), M. Ingino (S), M. Goter (D), W. Reyburn (D). ABSENT: J. Davis (P).  
Also Present: T. Carey (ED), L. Gjellum (Principal), J. Jansen (Preschool Director).

**Pledge of Allegiance** – Led by BOD

**Correspondence & Recognitions**

- a) New Employees – Danni Morgan (Preschool)

**Approval of the Agenda (additions and deletions)**

M. Ingino made a motion to add item (d) S. Jarrett Resignation to action agenda. Seconded by W. Reyburn. Motion approved by unanimous consent.

Motion to approve agenda as amended made by, M. Goter. Seconded by, M. Ingino. Motion approved by unanimous consent.

**Consent Agenda** – Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda.

- a) Meeting minutes, Regular meeting August 18<sup>th</sup> 2011. Special meeting May 12<sup>th</sup> 2011

Motion to approve meeting minutes with the addition of S.Ramsaur-P.E under new employees on the Regular meeting August 18<sup>th</sup> 2011 made by: S. Barnes. Seconded by, M. Goter. Motion approved by unanimous consent.

**Staff & Consultant Reports**

- a) **Preschool – Jodi Jansen**
  - a. Enrollement - Currently has 80 students enrolled, 9 students have been placed with CVA Preschool under the CPP.
  - b. CSU Grant Partnership – Have been asked to continue to bring Food Friends and Mighty Moves program to our preschool students. Program teaches students and parents the importance of eating healthy and exercising. This will be CVA Preschool’s second year of implementing.
  - c. Culture and environment is positive and strong, Preschool has a dedicated, hard working team.
  - d. Accreditation Update – Preschool will be ready to submit the plan to the Core Knowledge Foundation by year end.
- b) **Elementary - Lisa Gjellum**
  - a. Teacher Observations – All teachers (K-8) have been formally observed with several informal walkthroughs since the start of the school year. The feedback by the faculty has been very positive.
  - b. School Leadership Team – First meeting went well. Team consists of teachers with at least two years at CVA and across all grade levels. Purpose of the team is to check the pulse of the school and to give teachers a place to voice concerns in a productive place.
  - c. M.S. meeting – Parents were invited to attend to discuss curriculum, enrichment activities, field trips and events. Looking at having another event for 5<sup>th</sup> grade families during the enrollment period.
  - d. Discipline – New discipline forms are in place and being used. Teachers are notifying parents of level 1 offences and the principal notifies parents of level 2 or 3 offences.
- c) **Executive Director – Tony Carey**
  - a. State budget cuts – Won’t know until April on how much.
  - b. CVA solid this year.
  - c. Will be updating website for new potential parents/students.
  - d. Miner’s Day – CVA has a booth

**Public Comment** - This portion of the Agenda is provided to allow members of the audience to provide comments to the CVA Board. Please sign in and the President will call on you to speak. Issues brought forward during public comment may or may not be considered by the Board during Board reports or on a later agenda. Please limit the time of your comments to three (3) minutes.

### **Discussion Agenda**

- a) Summer Visioning Retreat follow up.
  - a. Conversation about follow up plan, next steps.
- b) Additional games manager
  - a. Possible extra games manager, only use BOD members
- c) Uniform policy
  - a. BOD had discussion regarding 202

Meeting members took a 5 minute break

### **Action Agenda**

- a) Auxiliary resolution/ Bylaws update

Motion to approve item (a) and give authority to M.Goter to appoint participants to Friends of CVA made by M. Ingino. Seconded by, M. Goter. Motion passed by unanimous consent.

- b) Bylaw Board member term update

Motion to table item (b) made by M. Ingino. Seconded by, W. Reyburn. Motion passed by unanimous consent.

- c) Single signature check signing authority limit for Executive Director

Motion to approve item (e) with a limit of \$1000 made by S.Barnes. Second by, M. Goter.  
Motion passed by unanimous consent.

- d) S. Jarrett resignation

Motion to accept S. Jarrett resignation made by M. Ingino. Second by, S. Barnes. Motion passed  
by unanimous consent.

**Board member and Committee Reports**

- a) NONE

**Adjourn**

Motion to adjourn meeting at 10:37PM made by W. Reyburn. Seconded by M. Ingino. Motion approved  
by unanimous consent.