



Carbon Valley Academy Board of Directors  
Regular Meeting Thursday April 21, 2011  
7:00 pm (Library) Carbon Valley Academy

**Call to Order**

The meeting was called to order at 7:05 P.M.

**Board Members Present~** J. Davis (P), S. Barnes (VP), S. Jarrett (T) absent, M. Ingino (S), S. Ramsaur (D), J. Felix (D) absent.

**Administrative Staff Present~**T. Carey (ED), J. Jansen (Preschool Director), S. Stephens-Carter (Interim Elementary Principal), L. Gjellum (Elementary Principal), C. Biggs (3<sup>rd</sup> Grade)

**Parents and Guests present~**58 students and community members

**Pledge of Allegiance-** Led by Character award recipients.

**Additions to the Agenda-**

- a) Nominations to fill S. Jarrett spot during leave of absence.
- b) Accept J. Felix resignation

**Public Comment-** This portion of the Agenda is provided to allow members of the audience to provide comments to the CVA Board on items that are not being considered on the current Agenda. Please sign in and the President will call you. If your comments or concerns require an action, that item(s) will need to be placed on a later Agenda. Please limit the time of your comments to three (3) minutes.

**Correspondence & Recognitions**

- **Lisa Gjellum, new Principal introduction**
- **Character Trait of the Month awards-** CVA Character Corral Awards presented to students for March's character trait-Honesty.
- **Principal Selection Committee-**
- **Odyssey of the Mind-Mrs. Biggs-**Advancing teams of OM presented. Currently raising funds for World Finals at University of Maryland.
- **New Employees-**Alicia Reedy-MS Math/Science

5 minute break to reconvene in the library

Meeting was reconvened at 7:30 P.M.

**Approval of the Agenda-**

Motion to approve agenda made by S. Ramsaur. Second by S. Barnes. Approved by unanimous consent.

**Consent Agenda** – Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless a Board Member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda.

- a) Meeting minutes, regular meeting March 17<sup>th</sup> 2011, Board Retreat January 2011  
Motion to approve regular meeting minutes for March and Board Retreat minutes January 2011 made by S. Barnes. Second by S. Ramsaur. Approved by unanimous consent.

**Staff & Consultant Reports**



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- a) **Preschool-Director Jansen**
  - a. Educational Matters-Updated version of PD Reading Street now aligns with objectives.
  - b. Notable Events-CVA Preschool is moving forward with accreditation.
- b) **Elementary-Interim Principal Stephens-Carter**
  - a. Educational Matters- CSAP testing has been concluded. A total of 15 different tests were completed for CSAP testing.
  - b. Notable Events-We had a good turnout for the Middle School meeting. Alicia Reedy the new MS Math/Science teacher and Lisa Gjellum the new Elementary Principal were both introduced.
- c) **Executive Director – Tony Carey**
  - a. Contract will be the same for all charters with an addendum specific for CVA. This will be brought to the Board at the next Board meeting.
  - b. Several candidate for staff changes. Should be complete before the end of current school year.

**Discussion Agenda-None**

**Board Member and Committee Reports-**

- a) **Nominating Committee**-J. Davis informed Board about being out of compliance regarding the slate of candidates. After a discussion of options a special meeting was set to approve slate of candidates.

**Executive Session-None**

**Action Agenda**

- a) **Director Jarrett leave of absence**  
Motion to grant S. Jarrett an excused leave of absence made by J. Davis. Second by M. Ingino. Approved by unanimous consent.
- b) **Nominations for temporary replacement for S. Jarrett**  
Motion to nominate M. Goter made by M. Ingino. Second by J. Davis. Approved by unanimous consent.  
Motion to seat M. Goter on Board made by J. Davis. Second by M. Ingino. Vote: S.Ramsaur-Aye. M. Ingino-Aye. J. Davis-Aye. S. Barnes-Aye. Approved by unanimous consent.  
Motion to have J. Davis act as interim Treasurer in S. Jarrett's absence made by S. Barnes. Second by S. Ramsaur. Approved by unanimous consent.
- c) **Accept resignation of J. Felix**  
Motion to accept J. Felix verbal resignation made by J. Davis. Second by M. Ingino. Approved by unanimous consent.
- d) **Monitoring Reports 207, Compensation & Benefits, 209 Executive Director succession update**  
Motion to approve Monitoring Reports 207, Compensation & Benefits, 209 Executive Director Succession update made by M. Ingino. Second by S. Barnes. Approved by unanimous consent.
- e) **Employee Handbook**



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Motion to approve Employee Handbook made by M. Ingino. Second by M. Goter. Approved by unanimous consent.

**Adjourn**

A motion to adjourn was made by S. Barnes. Second by S. Ramsaur. Approved by unanimous consent. The meeting adjourned at 8:30 P.M.