



**Carbon Valley Academy Board of Directors  
Meeting Minutes  
Regular Meeting Monday, February 4th, 2008  
6:30 p.m. (Harvard Room) Carbon Valley Academy  
Call to Order - Roll Call**

*Meeting was called to order at 6:35 PM*

*Present were: Wesley LaVanchy (President), Merrie Harper (Vice President), John Mohr (Secretary), Monique Miller (Treasurer), and Scott Ramsaur (Director). CEO, Elementary School Principal, Secondary School Principal, Operations Manager, other members of Staff, Parents, Students, and School Start Consultant Dr. Ken Wright.*

**Pledge of Allegiance - Led by Pre School**

**Additions to the Agenda - None**

**Public Comment** - This portion of the Agenda is provided to allow members of the audience to provide comments to the CVA Board on items that are not being considered on the current Agenda. Please sign in and the President will call you. If your comments or concerns require an action, that item(s) will need to be placed on a later Agenda. Please limit the time of your comments to three (3) minutes.

*None*

**Correspondence & Recognitions**

a) New employees: *Middle School Teacher – Owen Cegielski was introduced.*

b) 2 Grade Shout Outs: *Second Grade Teacher Sheila Romero-Bisgard discussed the success of the Shout Out Program.*

*nd*

c) Pre-School: *Several Pre-School students shared their recent projects. The Pre-School Staff were presented and were recognized by the Pre-School Director.*

**Consent Agenda** – Consent Agenda items are considered to be routine and will be enacted by one motion and vote.

There will be no separate discussion of Consent Agenda Items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda.

a) Meeting minutes, special meeting December 11<sup>th</sup> 2007 (corrected)

Motion to accept: *W. LaVanchy, Seconded by: M. Harper. Vote For: W. LaVanchy .M Harper, J. Mohr, M. Miller, and S. Ramsaur. Against: None Motion carried*

**Staff & Consultant Reports**

a) CEO – Tony Carey – *See report Attached.*

b) Elementary - Principal Auer – *See report Attached.*

c) Secondary - Principal Trautwein – *See report Attached.*

d) PreSchool - Mrs Jansen – *See Above.*

e) SchoolStart - Dr. Ken Wright – *Discussion on Board Evaluations. Will be continued at March 2008 Meeting. Board Surveys to be sent to all BOD Members for self evaluation. Draft CEO Position Description was presented. This will be discussed further at the March 2008 Meeting.*

**Discussion Agenda**

a) Addition of a work session before Board Meetings: *The Board will begin to have a Work Session in advance of the Regular Meetings. Work Sessions will be from 6:00 PM to 7:00 PM on BOD Meeting Nights. The Regular BOD Meetings will begin at 7:00 PM. The next Work Session (March 3, 2008) will include: Draft CEO Position Description and*

*Board Evaluation by Dr. Wright.*

*b) Board expansion: A Discussion was held about possibly filling the two available Capacity Positions on the Board. The consensus was that if a specific need was presented then this would be considered.*

*c) Lottery system: A Discussion was held concerning switching from a Lottery System to a First Come / First Served Waiting List. The consensus was to stay with the Lottery System for now.*

*Break from 7:20 PM to 7:28 PM*

#### **Action Agenda**

*a) Appointment of expulsion hearing officer: Discussion was held about the process for expulsion hearings. Motion made to utilize the SVVSD Expulsion Hearing Officer to make recommendation to the BOD for BOD Action. Motion by: J. Mohr, Seconded by: S. Ramsaur. Vote For: W. LaVanchy .M Harper, J. Mohr, M. Miller, and S. Ramsaur. Against: None Motion carried*

*b) Expansion of services and Budget amendment for School-Start. Motion by: M Harper, Seconded by: J. Mohr, Vote For: W. LaVanchy .M Harper, J. Mohr, M. Miller, and S. Ramsaur. Against: None Motion carried*

*c) Motion made to increase the rate of pay fro the CEO to \$1.00 greater, per year, than the highest CVA Staff member salary. This would be retroactive to January 14, 2008 and prorated to the end of the school year. Staff to review the budget and bring to the Board any needed Budget Amendments. Motion by: J. Mohr, Seconded by: S. Ramsaur. Vote For: W. LaVanchy M Harper, J. Mohr, M. Miller, and S. Ramsaur. Against: None Motion carried*

#### **Director and Committee Reports**

*a) Nominating committee:*

- The Nominating Committee Recommended that the Election be held on May 19 and 20, 2008. This will be on the BOD Consent Agenda on March 3, 2008.*
- Informational Sessions to be held March 4, 2008 at 3:30 – 5:00 PM and 6:30 to 8:00 PM.*
- Notices of Election to be sent out by March 28, 2008.*
- Candidate Applications due to the Nominating Committee by April 23, 2008.*

**Executive Session – None**

#### **Adjourn**

*8:15 PM*

*Motion by: J. Mohr, Seconded by: M Harper,. Vote For: W. LaVanchy M Harper, J. Mohr, M. Miller, and S. Ramsaur. Against: None Motion carried*