



**Carbon Valley Academy Board of Directors Agenda
Regular Meeting Monday October 20th, 2008
8:30 p.m. (Harvard Room) Carbon Valley Academy**

Call to Order - Roll Call

Meeting was called to order at 8:37 PM. Present: S. Ramsaur (P), S. Jarrett (T), M. Ingino (D). Also present: T. Carey (ED) and Parents.

Pledge of Allegiance – Led by: S. Ramsaur (P)

Additions to the Agenda

Public Comment - This portion of the Agenda is provided to allow members of the audience to provide comments to the CVA Board on items that are not being considered on the current Agenda. Please sign in and the President will call you. If your comments or concerns require an action, that item(s) will need to be placed on a later Agenda. Please limit the time of your comments to three (3) minutes.

Correspondence & Recognitions

- a) New employees: **NONE**

Consent Agenda — Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda.

- a) Appoint Micol Ingino as Board Secretary – **Motion made by: S. Ramsaur. Second by: S. Jarrett. Against: None. Motion carried.**
- b) Meeting minutes, regular meeting September 15th 2008 – **Motion made by: M. Ingino. Second by: S. Jarrett. Against: None. Motion carried.**

Staff & Consultant Reports

- a) Elementary – Principal Murphy
 - a. Paws to Read program – Local animal shelter brings in specially trained dogs for the second graders to read to.
 - b. Red Ribbon Week – Great activities scheduled for the week for kids to stay drug-free.
 - c. In-Service Day – Was used for increasing skills in the area of literacy instruction, focusing on small group instruction and 6 trait writing.
 - d. Character Trait each month – Students receive a Stallion Award for behavior that exhibits the monthly character trait.

- b) Secondary - Principal Trautwein
 - a. Student Government – On hiatus to take time to learn more about government and create documentation and processes that will make for an effective government. Will restart the process soon.
 - b. Volunteer Coordinator – A parent has volunteered to be the Secondary School's volunteer coordinator. They will work on simple projects, events and help find parent and community volunteers to benefit CVSA.
 - c. School Goals and Professional Goals – Working with staff to meet goals.
- c) Operations - Brandi Wilson
 - a. Slow improvement with district software.
- d) Executive Director – Tony Carey
 - a. Enrollment closed and will be re-opened soon.
 - b. Meet with Russ Caldwell this month. Will address Board next meeting.

Discussion Agenda

Director and Committee Reports

- a) Accountability Committees
 - a. Will meet again next week.
- b) Finance Committee
 - a. To meet again in December or January.

Action Agenda

- a) Nominating Committee charge statement – Motion to accept by: S. Ramsaur, Second by: M. Ingino. Against: None. Motion carried.
 - b) Finance Committee recommendations – Motion made by: S. Ramsaur, Second by: S. Jarrett. Against: None. Motion carried.
- Engagement letter from Auditor Dan Schommer
 - Amended 2008/2009 Budget
 - Audit report

Executive Session – None

Adjourn

Motion to Adjourn at 9:10 PM by: S. Ramsaur, Second by: M. Ingino. Against: None. Motion carried.