

Carbon Valley Academy Meeting Minutes

Monday, June 12, 2006

Called to Order at 6:35 p.m.

Adjourned at 9:05 p.m.

Attendees:

Board Members – Tony Carey, Merrie Harper, Dustin Jones, Monique Miller, Anne-Marie Nichols

Principal – Chad Auer

Visitors – Phil Trejo

Motions Approved:

1-Approval of meeting minutes for 5-10-06

Moved by MM seconded by MH

Unanimously approved

Changes to the Agenda:

- Ken Wright will not be here tonight

Public Comment on Non-Agenda Items:

- None

Recognition Thank You's:

- None

Reports:

Principal Auer

- Summer school has 21 enrolled – going well
- Staffing plan – final recommendations in July, Mrs. Villano working with Instructional Assistant candidates; Developing organizational chart and role/function/responsibility chart for support staff
- Core Knowledge writing unit workshop underway next week by Peggy Downs; Also helping with Core Knowledge boot camp
- Administrative support team (Monica Burke, Brandy Wilson, Linda Klos, Stephanie Kajcienski) has been working on Tuesdays and Wednesdays during the Summer to help smooth out administrative support functions and to get up to speed, allowing for smoother operations next school year;
- Class lists are a hot issue, and have received a lot of questions from parents. Principal Auer is still working on final versions. Some schools in the district don't post these until the week before school starts
- School supply lists will go up on website soon
- Monica working with school district on substitute plan with district – whether to use district's or build our own pool

Bursar's Report – Tony Carey

- Construction is starting June 19, 2006 and will finish on time

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- CVA purchasing paint and volunteers providing labor to paint classrooms this summer. As construction ends, hallways will also be painted. Jill Parker was able to purchase the paint for an affordable \$3.50/gallon
- We may need to consider hiring someone for grounds maintenance. It has become difficult to keep up with relying solely on volunteers.
- Tony was contacted by a gentleman named John Mohr who has several 12x24 foot sheds in NY full of books. If the board is interested in having them for CVA Mr. Mohr has offered to pay to have them shipped
- Discussion of long-term plans and direction for facility, including the potential of land donation in Firestone, or the possibility of developing current facility on our six acres and adding to existing building. Considerations included being sure there will be room for our kids 5-10 years in the future, and the need to start planning what the site might look like and when we will buy the building. Tony expressed concern about dividing resources as we 'chase' multiple possibilities. If we are going to stay on one campus, there is work that needs to be done here in the near future. Tony suggested contacting Todd Tucker, the assistant town planner in Frederick and a CVA parent, who may be able to help with planning
- General agreement among the board to keeping CVA on this campus
- School Start is working on plan where they will utilize CVA to train groups that want to start Charter Schools. Raised questions about whether this would be allowed, and if it be considered consulting or 'a business'

New Business:

Leveled Library Committee Update – Phil Trejo

- Resource to help address literacy issues – focus and purpose is to support literacy and support teachers. Literacy Coordinator position focus vs. traditional librarian
- Committee to work on lists by grade level going forward and implementation strategy
- Can eliminate duplication of resources by making it a school wide strategy, not something done by each individual classroom teacher

Proposed School Clothes Exchange Program – Phil Trejo

- Proposed a school uniform exchange and voucher program, where parents would receive vouchers for turned in old articles of clothing good for some amount of new clothing, and some amount of used clothing; Discussion included general agreement that CVA would not be in a position to purchase new clothing to support the program, however, generally supportive of used clothing exchange
- Exchange could take place during Open House Days

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Fundraising Discussion

- One of CVA's foundational principal was to run the school on PPR funds. We are committed to not shouldering our students with the responsibility of raising funds for their school
- Fundraising should be considered 'Friendraising' keeping in mind our commitment to be part of the Tri-Town community; Making meaningful connections with area businesses and community organizations
- Fundraising focus should be on a couple of large events each year.
 - The Golf tournament lends itself to corporate and community connections for financial and in-kind support. Brandi Wilson will be doing most of the support functions for the Golf Tournament next year with support as needed from Fundraising Committee board liaison, or fundraising committee members
 - A Fall Festival or Carnival (replacing the 'Year to Cheer' event) will be an opportunity for parents and community to gather and support CVA. The event is expected to raise some funds, but will also be a family-friendly event that will offer an opportunity for CVA to be visible in the community. This event will be the primary focus for the Fundraising Committee

Board Meeting Day Change

- To accommodate a change in Merrie Harper's work schedule, the board agreed to meet on the third Wednesday of each month at 6:30 pm

Old Business:

Golf Tournament Update – Dustin Jones

- Waiting for final accounting
- Final count was 48 golfers

Next Board Meeting – Wednesday, July 19, 2006