



Committee Policy

1. At CVA there are three types of committees:
 - a) Board committees report to the Board of Directors
 - b) Staff committees report to the Executive Director
 - c) Joint committees report to both the Board and the Executive Director
2. All committees must have a pre-approved charge statement (examples can be obtained from the Office)
3. Standing advisory committees are:
 - a) Accountability (Joint) Committee
 - b) Finance (Board) Committee
 - c) Nominating (Board) Committee
4. The purpose of all committees is to provide information and recommendations. Any, all or none of the recommendations may be accepted.
5. No committee has the power to make decisions, donations, or purchases on behalf of the Carbon Valley Academy.
6. For Board committees, it is the responsibility of the committee chair to report to and update the Board Member Liaison on a regular basis on the activities of the committee if the liaison is unable to make it to committee meetings.
7. If required, teachers will be assigned to a committee by CVA's principal.
8. All committee members must follow the Colorado open meetings law. (For more information on TITLE 24 - ARTICLE 6 - Colorado Sunshine Law - 24-6-402 Meetings - Open to the Public go to: <http://www.colorado.gov/dpa/doit/archives/open/00openmeet.htm>.)
9. To be in compliance with Colorado open meetings law, all meetings must be posted at least 24 hours in advance on CVA's website and/or at the school building.
10. All committees are required to record minutes of the meetings and make minutes available to their Board Liaison and the public within seven days. The minutes will be posted on the school's website and/or at the school building.